

Dear Parents,

October 2018

Each year now, we notify all current and prospective families of the various steps associated with the financial aid application process and important deadlines. Baylor requires all financial aid applicants to complete the Parent Financial Statement (PFS). Financial aid awards are based on the recommendation of the School and Student Service for Financial Aid (SSS), data from the PFS, required tax information, conversation with the family, and a student's contribution to the Baylor community. This year's deadline to complete this process is **January 31, 2019**.

Attached to this document you will find information to assist you in beginning your financial aid application through the SSS website ([sssbynais.org/parents](http://sssbynais.org/parents)). This website will be open for applications beginning **October 2, 2018**. **If you are new to the financial aid process, please note that in addition to the application you are required to upload your 2016, 2017, and 2018 (when completed) Income Tax Returns, including your 2017 W2's, 1099, or other forms filed by you or your business. If you are a shareholder in an S Corporation or a partner in a partnership, we will need copies of your Schedule K-1.** All supplemental documentation should be uploaded into SSS's secured site. **Baylor does not need duplicate copies of these forms. All information is held secure through SSS.** The 2016 and 2017 forms should be submitted immediately; the 2018 when completed. We realize this process can take some time, so we encourage you to begin early to meet the application deadline. Because we require applications for families on an annual basis, families who are currently receiving an award **must** also complete this process. Please review your current documentation held in your secure SSS account.

In addition to the application and documentation requirements, we are asking families to download the Agreement Form (attached and on our website), complete and sign the form, and upload the document into your secured SSS account, which is the account you establish to complete the SSS application. This will provide us with some basic information and acknowledge you have read and understand our policies and procedures for our financial aid program. These policies and procedures can be found on our website at [www.baylor-school.org](http://www.baylor-school.org), in the Admission section under the tab Tuition and Financial Aid. A financial aid application is not complete until this form is signed and uploaded into your account at the SSS site.

One of the most important recommendations we can make to families is to make sure that they meet the required deadlines. Because there is such high demand for these financial aid dollars, we cannot guarantee that monies will be available to returning or new families who do not complete the process within the designated timeframe. Again, applications have to be submitted to SSS by **January 31, 2019**.

The financial aid process at Baylor is highly personalized, and all our families applying for aid are carefully reviewed on an individual basis. Each decision is based on our belief that parents have the responsibility to pay the educational expenses of their children to the extent that they are capable. To fill in the gap of what a family is realistically able to pay and the cost of a Baylor education, we provide over \$6 million in aid each year. In addition, many families take advantage of monthly payment plans and/or loans to make the Baylor education affordable. We invite you to learn more about our financial aid

program or how we can provide solutions to affording this important investment in your child's future by visiting our website at [www.baylorschool.org](http://www.baylorschool.org) or by scheduling a personal meeting with me. To schedule a meeting, please go to our website to make an appointment.

We trust you will find this information useful and our website a valuable resource. In the meantime, please do not hesitate to contact me with any questions or concerns.

Sincerely,

Bill Murdock '81  
Director of Financial Aid and Scholarships

*Baylor School admits students of any race, sex, color, religion, national or ethnic origin to all the rights, privileges and activities generally accorded or made available to students at the school. Baylor does not discriminate on the basis of race, sex, color, religion, national or ethnic origin in the administration of its educational policies, admission policies, financial aid policies, athletic programs, and other school-administered programs.*